



# SALDIHA COLLEGE

[ B+Re-Accredited by NAAC ]

P.O. SALDIHA • DIST. BANKURA • PIN-722173

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PART-IV  
ANNEXURE-1  
SEE SECTION-6.5

## **:-NOTICE INVITING TENDER:-**

NIT NO:-02/20-21

DATED:-22/07/20

In view of smooth implementation of various development scheme fixed rate tenders are hereby invited by the Under Signed for following works/supply from the bonafied, reliable, resourceful, and experienced contractor/Supplier/ Agency, Registered Engineers Co-operative Societies and Labour Cooperative having credentials of same and single type of work having Credential 50% of the amount put to tender for a single similar type of work issued by any Govt. Or Semi-Govt. Dept for the last three years. :-

### **ANNEXURE-A**

Sl No	Nature of work , Name of Site and Fund	Tendered Amount in (Rs)	Time Allowed for execution on the date fixed	Cost of tender paper (Rs) in CASH	Earnest Money in (Rs) in DD	Credential Required Amounting in (Rs)	Maintenance Period
1	<b>Construction of college canteen of Saldiha college over Plot No:- 473/968, KH No:- 486/1, JL No:- 45 of Mouja:- Petardihi, Under Bramhandiha Gram Panchayat of Indpur Panchayat Samity Fund:- College Fund &amp; BEUP</b>	<b>404002/-</b>	<b>26.08.20</b>	<b>750/-</b>	<b>8080/-</b>	<b>202001/-</b>	<b>1 year from the final payment</b>

<b><u>Credential required</u></b>		<b><u>Time of completion of the work</u></b>
<b>a single work for the last 3 years (2018-2019 to 2020-2021) Details as follows :</b>		
<b>1</b>	<b>Construction of above mentioned item similar in nature, previously amounting to same as above in Annexure-A for a single work. (Credential certificate in form of Payment Certificate, Completion certificate &amp; work order &amp; estimate must be submitted with application)</b>	<b>26.08.20</b>

**:-DATE AND TIME SCHEDULE:-**

<b>SL NO</b>	<b>PARTICULARS</b>	<b>DATE &amp; TIME</b>
<b>1</b>	<b>Date of application started;-</b>	<b>06.08.20 at 11.00AM</b>
<b>2</b>	<b>Date of application closing :-</b>	<b>10.08.20 at 3.00 PM</b>
<b>3</b>	<b>Date of starting for sale of tender form:-</b>	<b>06.08.20 at 11.00 AM</b>
<b>4</b>	<b>Closing Date of selling of tender form:-</b>	<b>10.08.20 at 3.00 PM</b>
<b>5</b>	<b>Date of submission of tender in the tender box kept in the undersigned office :-</b>	<b>12.08.20 at 3.00 PM</b>
<b>6</b>	<b>Date of Opening of tender at the Office of The undersigned</b>	<b>12.08.20 at 04.00 PM</b>

**ANNEXURE:-B**

**Tenderers have to abide by the following conditions:-**

- 1. The intending Bidder have to apply for receiving “Tender Form & and related Paper” To The Principal, Saldiha College , Bankura , in their letter head pad with Sign. & date including office Seal (if any) and supper scribed with i) NIT No & date, ii) Name of Scheme applied with SI no.**
- 2. Submission of application and issuance of Tender paper will be done at under signed Office from as annexed above (working days only) on non-refundable payment of fees as specified above as cost of tender paper and others.**
- 3. Offer will have to drop in sealed envelope in the earmarked box kept at the under signed Office as annexed above (working days only). Any offer will not be entertained on & after the above mentioned date and time.**
- 4. Eligibility criteria for participating tender**
  - A. The bidder shall have satisfactory completed as a prime agency within last 3 years i.e. (2018-2019 & 2019-2020& 2020-21) at least one work (as per above mention type of works done by the contractor).**
  - B. PAN Card & Income Tax Return of three years (A.Y. – 2018-19, 2020-21 )**
  - C. Current Clarence Certificate of Professional Tax (F.Y. – 2020-21)**
  - D. Current year Trade Registration Certificate (F.Y. – 2020-21)**
  - E. Registration Certificate of GST**
  - F. All contractors/agency have to be registered under “ The Building & Other Construction Workers Welfare Act, 1996 ”. The certificate in this effect from competent authority has to be submitted.**
- 5. Credential in the form of Payment Certificate of same type of work, its work order and completion certificate having as annexed above of the tendered value as Gross Bill amount completed or executed within the last three years 2018-19 & 2020-21).**

6. Original certificate must be produced by the bidders during the time of scrutiny of the tender form if authority desires. Partnership deed and other relevant papers (in case of firm / company) should be produced at the time of application if required.
- 7.1. The intending bidder shall deposit the Earnest Money as specified in the tables above at under signed Office only in the form of Bank Draft, purchased after publishing of the tender, in the name of The Principal , Saldiha College, Bankura, payable at Bankura, with the tender paper. The DD number and date shall be quoted on the tender paper submitted.
- 7.2. No exemption in deposition of earnest money will be given for any Cooperative Society/Government owned Company/ Government Undertaking/Corporation/Engineering Cooperative etc. All participating bidders will be treated on equal basis. Any bid not accompanied by an acceptable bid security shall be rejected outright as non-responsive.
- a. The earnest money of unsuccessful bidders will be returned as promptly as possible, after issuance of Work Order to the successful bidder. For successful bidders, the earnest money will be refunded after 6 (six) months/ 12 ( twelve) months as applicable from completion of the work and after satisfactory verification of the authority.

**General instruction to bidder for preparation and submission of tender papers.**

8. The Bidder should quote rates in fixed rate (both in figure & words),. The quoted amount must be written or typed neatly. Corrections if any should be properly authenticated. Scheme wise separate comparative analysis will be made.
9. All quoted amount should be inclusive of all charges including the carriage charge up to the site of work, loading & unloading charges, royalty, toll, all duties, taxes and other levies. No additional claim will be entertained for any increase in railways freight, market price, carriage charges etc.
10. The tender should be submitted in sealed cover as describe bellow. The sealed inner envelope i.e. financial bid shall be opened after scrutiny of all documents submitted by the bidders and at least three qualified bid received.

Envelope	Marked on the envelope	Contents of the envelope
Sealed Inner Envelope (small)	<b>FINANCIAL BID:-</b> <b>To</b> <b>The Principal ,</b> <b>Saldiha College , Bankura</b> i) <b>NIT No &amp;</b> <b>Date.....</b> ii) <b>SI No and Name of</b> <b>scheme.....</b>  <b>Submitted by:-</b>	<ul style="list-style-type: none"> <li>• Filled and signed Tender Paper</li> <li>• Demand Draft</li> </ul>

	<b>Name:.....</b>	
	<b>Address:.....</b>	
<b>Sealed Outer Envelope (big)</b>	<b>TECHNICAL BID:-</b>  <b>To</b> <b>The Principal ,</b> <b>Saldiha College , Bankura</b> <b>i)NIT No &amp;</b> <b>Date.....</b> <b>ii)SI No and Name of</b> <b>scheme.....</b>  <b>iii) Amount of Earnest</b> <b>money deposited...</b> <b>Receipt No. ....and</b> <b>Date.....</b>  <b>Submitted by:-</b> <b>Name:.....</b> <b>Address:.....</b>	<b>Self attested documents relating to the PAN, Income Tax, GST Registration, P. Tax clearance, Trade Registration certificate, Credentials in the form of Payment certificate etc. as mentioned below, clearly.</b>

- 11. The Bidder should submit his tender documents along with Self attested photo copies of**
- **PAN Card & Income Tax Return of three years (A.Y. – 2018-19 to 2020-21)**
  - **Current Clearance Certificate of Professional Tax (F.Y. – 2020-21)**
  - **Current year Trade Registration Certificate (F.Y. – 2020-21)**
  - **Registration Certificate of GST**
  - **Credential in the form of Payment Certificate of same type of work, its work order , estimate and completion certificate having as annexed of the tendered value as Gross Bill amount completed or executed within the last three years (2018-2019 to 2020-21)**
- 12. Original certificate must be produced by the bidders during the time of scrutiny of the tender form if authority desires. Partnership deed and other relevant papers (in case of firm / company) should be produced at the time of application if required.**
- 13. The Bidder must sign with date at the bottom of every page of all documents submitted by the bidder. Before submitting the bid documents the Bidder must get his signature attested on the Tender Form by witness. Incomplete Tender will be summarily rejected.**
- 14. The bidder is advised to visit and examine the Site of Works and its surroundings and obtain all information and data for preparing the bid and entering into a contract. No complain about the side will be entertained afterwards. The costs of visiting the Site and collection of information and data shall be at the bidder's own expense.**

15. **Multiple bids (more than one bid by same bidder) and variable rates (two rates of same work by same bidder in a tender) shall be rejected outright. Bidder shall submit only one bid either by himself, or as a partner in a joint venture for a particular scheme.**
16. **The Quoted rates shall remain valid for a period of 90 (Ninety) days from the date of NIT and the contractor will be liable for execute of work in accordance with the quoted rates or any other terms & conditions as recorded by the bidder.**
17. **It has to be borne in mind that the payment would be made subject to the availability of fund under appropriate Head-of-Account and**
18. **No consumable materials will be supplied to the contractor for any work. Contractor will be responsible for procuring all materials required for proper execution of work at his own cost.**
19. **Before starting the work, the work site must be dressed and cleared by cutting all sorts of jungle, shrubs etc. for which no extra payment will be made.**
20. **The successful bidder will have to sign an agreement on Non-Judicial Stamp paper worth of Rs. 10.00 or providing court fee of Rs. 10.00, borne at bidders own cost, with the office within 7 days from the date of receiving of letter of acceptance and receive the work order, failing which the tender will automatically be cancelled on the 8th day from the date of opening and his earnest money will be forfeited without any prior intimation to anybody. He has to start the work within 7 days from the date of receiving work order failing which, the work order will be declared invalid and necessary action will be taken against the concerned bidder.**
21. **The bidder has to complete the work within the time specified for completion. No extension of time will be allowed except in unavoidable situations and proper application from the bidder is received and allowed any extension of time by the authority. If any contractor fails to complete the work within the stipulated time the work order issued in his favour may be cancelled without assigning any reasons or a **penalty of 0.1% ( zero point one )of the value of work will be imposed on per day delay**, which will be recovered from the security money in realization of such penalty and if there is any additional amount due on this accounts that shall be realised from the contractor concerned through due process of law. In case of inordinate delay, the undersigned may also proceed to execute the unexecuted work by any other means including through other tenderer(s). The excess expenditure, if any, due to such a step will be recoverable from the unpaid bill(s)/ earnest money of the tenderer.**

**This is apart from any other penal measure, the undersigned may take including blacklisting of the contractor. Photos of work in soft & hard copies before commencement, during progress & after completion must be submitted with the bill/Prayer for measurement and payment to the undersigned at the own cost of the Agency for payment.**
22. **Measurement of work will be done as per P.W.D or I.S. or P&RD Specifications.**
23. **The all materials which is supplied by Contractor for specified work must be followed by IS Specifications.**
24. **Work of the materials of inferior to the schedule quality will not be allowed. If so the supplied materials shall be replaced within 24 hrs at his own risk and cost.**

25. **GST (if applicable), Income Tax and the Building and Other Construction Workers' Welfare Cess at the prescribed rate and Security Deposit will be deducted at sources.**
26. **The contractors must obey the Environmental & Social Management Framework guideline i.e. no work can be done which is affecting environment or interest of the vulnerable group. On the other hand, contractor must cover those areas for restoring environment and benefit of the marginalized section of the locality. As for example no child labour shall be engaged, minimum stipulated facilities to the labours shall be arranged etc.**
27. **After receiving work order the contractors must keep close contact with the Engineer in charge/ authority of this office to enable him to check the quality & quantity of the supplied materials time to time.**
28. **Acceptance of lowest bidder is not obligatory and the undersigned reserves the right to accept or reject any or all the Tender without assigning any reason whatsoever.**
29. **The contractor must maintain all the terms and conditions as laid down in the NIT, other tender paper, agreement paper and other documents. If any contractor fails to maintain the terms and conditions his tender shall automatically stand rejected and his earnest money shall be forfeited and all the measureable steps will be taken against him as per Law.**
30. **This Tender procedure may be cancelled at any stage without assigning any reason thereof.**
31. **In connection with the work, Arbitration will not be allowed. The Clause No. 25 of 2911(ii) is to be considered as deleted clause vide gazette notification no 558/SPW-13th December, 2011.**
32. **No claim of payment for carriage / re-carriage of materials or loss of materials shall be entertained under any circumstances.**
33. **Payment may be made after getting sufficient fund / may delay due to non sufficient of fund for which no compensation will be made from this end.**
34. **Erection of permanent display board in writing the details (the matter may available from this end) of the scheme and the photograph in three phase(before starting of work, running work and after completion in best quality ) in soft copy and hard copy have to be provided by the agencies otherwise the payment will be held up. No extra payment will be made for photograph.**
35. **If the last date of submission & date of opening of tender as holyday, the tender will be received & opened on the next working day at the same time and venue.**
36. **The authority reserve the right to make any changes in scheme within the tendered amount.**



**Principal  
Saldiha College  
Saldiha, Bankura**

**Copy forwarded for information and with the request to kindly make necessary arrangements for wide publicity to :-**

1. **The Sub-Divisional Officer, Khatra. Bankura**
2. **The District Informatics Officer , Bankura, with a request to upload the same in nic website.**
3. **The Manager , BGVB, Saldiha**
4. **The Editor ,Telegraph news paper**
5. **The Editor Bartaman news paper**
6. **Office Notice Board**
7. **Office copy.**



**Principal  
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Saldiha, Bankura**